

MOSQUITO FIRE PROTECTION DISTRICT

Minutes Regular Meeting, Thursday, September 14th, 2017 6:30 PM

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order 6:30 PM**
2. **Roll Call & Announcement of Quorum.** *Present Directors Hern, Snyder, Swystun and Mikel.*
3. **Approval of Agenda.** *Motion to approve by Gene Swystun, second by Joe Snyder. Ayes: Directors Hern, Snyder, Swystun and Mikel. Noes: 0 Abstain: 0.*
4. **Adjourn to closed session 6:31 PM**

Pursuant to Government Code Section 54957, the Board will review letters of interest from persons desiring appointment to the MFPD Board to fill the position created by the resignation of Director Stuart. Pursuant to Government Code Section 54956.9(d)(2), the Board will receive a privileged communication in the matter of Joseph vs MFPD from the District's legal counsel.
5. **Reconvene to open session and Pledge of Allegiance. 7:09 PM**
6. **Report of closed session, appointment and swearing in of new Director.**

Board reviewed letters of interest from all persons seeking appointment to the MFPD Board to fill the vacancy created by the resignation of Director Stuart. After discussion, it was the unanimous decision to appoint Karryn Morris to fill the position. Her term of office will be until the general election in November 2018.

The Board received an email update from District Legal counsel in the on-going matter of Joseph vs. MFPD.

The new MFPD board member Karryn Morris took the Oath of Office and joined the current board Members.
7. **Approval of Minutes** Regular Meeting August 14th, 2017
and Special Meeting August 28th, 2017.

Motion to approve Regular Meeting August 14th, amended to correct date August 10th, 2017 by Gene Swystun, second by Joe Snyder. Ayes: Directors Hern, Snyder, Morris, Swystun and Mikel. Noes: 0 Abstain: 0.

Motion to approve Special Meeting August 28th, 2017 by Gene Swystun, second by Barbara Mikel, Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel.
8. **Public Comment.** Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration. *Director Hern introduced Supervisor Ranalli. Director Mikel introduced Sue Hennike from the County CAO's Office. Director Mikel also introduced Captain Ryan Purves who is substituting for Chief Dwyer. Captain Purves wanted to announce that Firefighter Philip Southern has completed his probationary period and is now a full-fledged firefighter.*
9. **Fiscal Items:**
 - 9.1. **Approval of Treasurer's Report.** *Motion to approve by Director Snyder, second by Gene Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*

- 9.2. Approval of Expenditures: Expenses 06302017 #5. *Motion to approve by Director Mikel, Second by Director Snyder. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 9.3. Approval of Expenditures: Expenses 08092017. *Motion to approve by Director Snyder, Second by Director Hern. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 9.4. Approval of Expenditures: Expenses 08102017. *Motion to approve by Director Swystun, Second by Director Snyder. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 9.5. Approval of Expenditures: Expenses 08232017. *Motion to approve by Director Swystun, Second by Director Snyder. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 9.6. Approval of Expenditures: Expenses 09052017. *Motion to approve by Director Mikel, Second by Director Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 9.7. Approval of Expenditures: Expenses 09062017. *Motion to approve by Director Swystun, Second by Director Mikel. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*

10. Informational Items: Correspondence and Communication

10.1 Chiefs Report, presented by Captain Ryan Purves.

MOSQUITO FIRE PROTECTION DISTRICT DISTRICT STATUS REPORT

***Fire Chief Eddie Dwyer
September 14, 2017***

I. The Department.

We continue to work towards a shared service agreement with GVFD. During the Heat Emergency and Red Flag weather all outside burning was suspended by CALFIRE, this was also enforced by MFPD Personnel. Staffing was increased and hours extended to provide for Emergency Operations to ensure immediate availability for response in the district.

II. The Station:

Nothing to report

III. INFORMATION:

Water Tender 75 with Lt Lisa Hampton and Firefighter Andrew Douglas are on a Task Force Assignment to the Railroad Fire just south of Yosemite. Task Force 4106.

Both Lt. Hampton and FF Douglas have received high praise from their Division Leader and their Task Force Leader. "Lt Hampton and FF Douglas are integral to the assignment, and are the lynch pin for the for ongoing structural protection operations".

WT 75 may be on assignment for another 7 to 10 days. Personnel Rotation will most likely occur Sunday September 10, or Monday the 11th.

IV. Equipment:

No change

WT 75: While traveling to their current assignment with Task Force 4106 the light bar became loose and broke free from its mounting screws. The crew disconnected the electrical wiring and removed the light bar. The light bar will have to be replaced. Based on research I have budgeted for no more than \$1500.00 for the replacement. Funds to be taken from budget line #4160 Maintenance Vehicle Other Parts.

V. Calls for Service:

There have been 17 requests for service. The total year to date service request is 134.

7 medicals

5 Fire/Illegal Debris Fires Including Attic Fire.

4 Public assists

1 Out of county Task Force Assignment

For a total of 117 calls for service answered for 2017.

VI. Special Guest.

Sue Hennike is in the station to provide information on the CIP Ordinance recently adopted by the County.

10.2 Sue Hennike, EDC Capital Improvement Plan Ordinance. *Sue Hennike from the County CAO's Office, spoke of the County's plan to adopt a new ordinance concerning the collection of mitigation fees. Current law permits the District to collect a fee from new development to offset the additional impact that a development might have on the District's resources. To collect this fee, the District must develop a "Capital Improvement Plan" and have it accepted by the county Board of Supervisors. The fees are collected through the building permit process. Ms. Hennike stated that the Ordinance is still being negotiated but her purpose at the meeting was to explain what was taking place and address questions that the Board may have.*

Board agrees that Joe Snyder is now the Vice-president and will now be part of the Parcel Assessment Review Committee.

11. Agenda Items

11.1 Update Compensation Policy 2-02 to reflect FY 17-18 Budget. *Annual Revision to Compensation Policies for this fiscal year 17-18. No other changes. Motion to approve by Director Swystun, second by Director Snyder. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*

11.2 Report from Parcel Assessment Review Committee of proposed minimum service level options for the district. *Motion to approve Option 'C' as the minimum level of service provided to the community by Director Mikel, second by Director Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*

11.3 Resolution 17-04. Annual renewal of agreement with VFA. *Motion to approve the 50/50 Calfire statement of acceptance of grant by Director Mikel, second by Director Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*

- 11.4 Authorized change of signature for MFPD Petty Cash Schools Credit Union to include Administrative Assistant, Teresa Wren and Board Clerk Sharlyn Fields. *Motion to approve by Director Snyder, Second by Director Swystun. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 11.5 Approve follow-up response to the 2015-2016 Grand Jury's Recommendation #4. *Amend letter to include minutes of past meetings to show we have been complying with grand jury recommendations. Motion to approve the letter with amendment by Director Swystun, second by Director Snyder. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*
- 11.6 Accept and Approve "The Garden Valley Draft Operational Consolidation Committee Report" *Motion to approve with corrections by Director Swystun, second by Director Mikel. Ayes: Directors Snyder, Hern, Morris, Swystun and Mikel. Noes:0 Abstain:0.*

12. Ad Hoc Committee Reports.

1. Parcel Fee Adjustment Committee. No report
2. Consolidation Committee. No report
3. District Grants Committee. Nothing new

13. Directors Informational Only. *Director Snyder thanked Teresa Stuart for her service as ex-MFPD Board president. Captain Purves also thanked Mrs. Stuart for all her help with the firefighters.*

14. Adjournment 9:07 Pm *Motion to adjourn by Director Snyder, second by Director Swystun.*