



Mosquito Fire Protection District

Board of Directors Meeting
 Thursday Aug 9th, 2018 - 7:00 p.m.
 Mosquito Fire Station 75
 8801 Rock Creek Road, Placerville, Ca 95667

MINUTES

Item	Presenter
1. Call to Order, Roll Call & Quorum announced. 7 PM Present Director; Ralph Hern, Barbara Mikel, William Buhnerkempe and Karryn Morris.	R. Hern
2. Pledge of Allegiance.	R. Hern
3. Approval of Agenda. Motion to approve by Director Mikel, second by Director Morris. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0	R. Hern
4. Approval of Meeting Minutes 4.1 Regular Board of Directors Meeting July 12, 2018. Motion to approve by Director Mikel, second by Director Morris. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0	R. Hern
5. Public comment Public may address the board on any District related item not included in this agenda. Please limit your comments to no more than 3 minutes in duration.	R. Hern
6. Fiscal Items 6.1 Approval of Treasurer's Report. Director Morris withdrew Treasurers Report and will present a new report at the September meeting. Motion to approve postponement of Treasurers Report by Director Mikel, second by Director Morris. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0 6.2 Approval of Expenditures; Expenses 06-29-2018. Motion to approve by Director Mikel, second by Director Morris. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0 6.3 Approval of Expenditures; Expenses 06-30-2018 II. Motion to approve by Director Mikel, second by Director Morris. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0 6.4 Approval of Expenditures; Expenses 07-30-2018. Motion to approve by	K. Morris

Director Morris, second by Director Mikel. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0

6.5 Approval of Expenditures; Expenses 07-31-2018. *Motion to approve by Director Morris, second by Director Mikel. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0*

7. Informational items: Correspondence and Communication

7.1 Chiefs' Report.

August 9, 2018

I. The Department:

- 1. We continue to prep Squad 75 for service and expect to have it in service with a ribbon cutting ceremony in October. We will be submitting a formalized proposal to the JPA Board this month. We will have to petition the El Dorado County Board of Supervisors as we seek to place this in the system as an ambulance during extreme regional emergencies.*
- 2. The station has been staffed with at least one Firefighter or myself to ensure immediate response of equipment and resources During periods of Red Flag Weather or when Volunteer Personnel are not available in the district.*
- 3. Anyone looking for plans review, please remember that you must schedule an appointment with the Fire Marshal , and submit electronic plans and blueprints*

II. Personnel:

Captain Purvis and Firefighter Douglas are assigned to the Carr Fire. Their Task Force has been credited with saving the community of French Gulch. They have performed admirably and with valor. Captain Purves and Firefighter Douglas time out this week. We will provide a staggered relief of personnel, so we can maintain District coverage. Chief Dwyer will be in the office Tuesday the 14.

On Wednesday August 1, Mosquito Fire Personnel played an integral part in County Fire Operations. Personnel were deployed on the Bumper Fire and assisted in structure defense credited with saving two houses at the head of the fire on Division B. E-275, was the only unassigned Engine on the divide, Mosquito Personnel back staffed the district, Station 75 was the only staffed Fire Station on the Divide

III. Information

- 1. CALFIRE has placed a ban on all outside burning, except those fires used for warming and cooking, these fires must be in designated camp grounds. Please do not leave any fire unattended, and ensure they are completely extinguished. On Red Flag days, there is a complete ban on open burning.***
- 2 Diamond Springs should be delivering the Draeger SCBA's by the end of August. They have inventoried the equipment and will assist MFPD with fit testing for proper mask sizing.*

4. *MFPD Personnel make regular patrols to Rock Creek, Finnon Reservoir, the upper district and forest. We have found several illegal cooking fires and educated persons involved*
5. *August 18th MS-75 will be holding a Pancake Breakfast here at the Fire Station.*

IV. The Station

The Engineering report for the station repairs have been approved. Repairs should start this week or Monday next week.

V. Equipment

E 275 No reported problems.

WT 75 Is on deployment

E 75 No reported problems.

C/U75 Has been stripped. We are waiting for the insurance agency to pick up Utility 75 and have reached out to potential buyers for Command 75.

E 75 No reported issues.

VI. Calls for Service:

In July we received 14 requests for service.

<i>Medical:</i>	<i>1 BLS Personnel</i>
	<i>3 ALS</i>
<i>Public Assist:</i>	<i>3</i>
<i>Agency Assist</i>	<i>1</i>
<i>Traffic Collision</i>	<i>1</i>
<i>Fire/Smoke Check/</i>	
<i>Debris Burns</i>	<i>1</i>
<i>Fire Alarms</i>	<i>0</i>
<i>Request for M/A Overhead</i>	
<i>Command Staffing</i>	<i>1</i>
<i>State Mutual Aid</i>	<i>1 Carr Fire</i>
<i>Electrical Hazards</i>	<i>1</i>

<p>7.2 Correspondence & Communication. <i>The only correspondence was a letter received from the District Attorney to our Auditor, answering some questions raised at the last audit.</i></p>	
<p>8. Action items:</p> <p>8.1 Approve or Reject changes to Policy 1-10, to more clearly define roles and responsibilities in reviewing and/or amending the District’s Conflict of Interest Code. <i>Motion to approve by Director Mikel, second by Director Buhnerkempe. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.2 Accept or Reject that the District’s Conflict of Interest Code (Resolution 14-03) has been reviewed by the Board as required. <i>The Board has reviewed the current Conflict of Interest Resolution 14-03 and affirms that it is current. Motion to approve by Director Hern, second by Director Morris. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.3 Informational. Mosquito Fire Protection District - Garden Valley Fire Protection District Consolidation Survey Report and Continuing Processes. <i>Summary of results of the MFPD Parcel Assessment Committee Survey. 16% of the community responded. Details can be found on MFPD website.</i></p> <p>8.4 Accept or reject the proposal by SCI Consulting Group to begin the Nexus study. <i>Motion to approve by Director Morris, second by Director Mikel. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.5 Adjust 2017-2018 Budget Allocations for Equipment and Contingency from Strike Team Revenue. <i>Motion to approve by Director Morris, second by Director Mikel. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.6 Approve or Reject - Selection of a Board member to search for an Engineer to move Parcel Assessment forward. <i>Motion to approve with amendment of the verbiage of this agenda item, by removing the words ‘approve’ and ‘hire’ and combining items 1 and 3, and assigning this task to the PARC Committee. by Director Mikel, second by Director Hern. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0 Motion to table item 2 until Budget Finalization at the next, September, board meeting by Director Buhnerkempe, second by Director Hern. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0 No motion for item 4. Does not pass.</i></p> <p>8.7 Approve or Reject - A possible Staffing Plan for the future. <i>Motion to reject this plan and complete a new 5 year plan by Director Buhnerkempe, second by Director Mikel. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0</i></p> <p>8.8 Approve or Reject a change to policy 4-02. <i>Motion to approve by Director Buhnerkempe, second by Director Hern. Ayes: Director Buhnerkempe Noes: Directors Hern, Mikel and Morris. Abstain 0. Does not pass.</i></p>	<p>R. Hern</p> <p>R. Hern</p> <p>B. Mikel</p> <p>B. Mikel</p> <p>B. Mikel</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p> <p>W. Buhnerkempe</p>

<p>8.9 To accept or reject authorization to write a letter of support for Mosquito Fire Safe Council and to participate with the labor requirements necessary to seek grants. <i>Motion to accept by Director Hern, 2nd by Director Buhnerkempe. Ayes: Directors Hern, Mikel, Morris and Buhnerkempe. Noes: 0 Abstain: 0</i></p>	<p>E. Dwyer</p>
<p>9. Director’s Comments. <i>Director Mikel; Minutes of MFPD Board meetings & Chiefs’ report since 2014 are available on the MFPD website. Access is available to everybody. All Budgets since 2014 are available on the MFPD website. District Policies and Procedures are available on the MFPD website. The agenda for each MFPD Board meeting, every meeting, is available 72 hours before the meeting both on the MFPD website and paper postings. Each month a Treasurers’ report and all Expenditures report are available. The MFPD monthly Board meeting Agenda and detailed packet is available via email, per request. Voting information is posted. The latest Audit and Current budget are printed out and available on the shelf outside the District secretary office.</i></p>	<p>B. Mikel</p>
<p>10. Closed Session: 9:03 PM Pursuant to Government Code 54956.9, the Board will receive a confidential update regarding the Joseph vs MFPD case. The Board may, if deemed appropriate, offer guidance to the Attorney representing the District.</p>	<p>R. Hern</p>
<p>11. Return to open session and report. 9:20 pm. <i>Director Hern reported that he briefed the Board on the current status of Joseph vs. MFPD</i></p>	<p>R. Hern</p>
<p>12. Adjourn. 9:21 PM .</p>	