

MOSQUITO FIRE PROTECTION DISTRICT

Minutes Regular Meeting, Thursday, August 10th 2017, 7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order** 7 PM
2. **Roll Call & Announcement of Quorum.** *Present Directors Snyder, Hern, Stuart and Mikel. Absent Director Swystun.*
3. **Pledge of Allegiance**
4. **Approval of Agenda.** *Amendment by Ralph Hern; move "Written Report by Director Hern" from 10.1 to agenda item 9.3 because there are some action points. Ralph Hern commented on the fact that the 17-18 Budget approval is not on the agenda and it is due in September. Treasurer Barbara Mikel replied that we have not received the results of the FY16-17 report from County. Board will have a special meeting to approve the FY 17-18 Budget and discuss the draft of the 'Shared Service Agreement' with the Garden Valley Fire Station. Motion to approve agenda as amended by Barbara Mikel, second by Joe Snyder. Ayes: Directors Snyder, Hern, Stuart and Mikel. Noes: 0 Abstain: 0*
5. **Public Comment.** *Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration. Community members thanked Theresa Stuart for all her volunteer efforts on the MFPD board. Firefighters conduct a fire rescue demonstration to the board and public to show readiness of the firefighters in a simulated rescue. Tom Stuart narrated the actions and efforts of the firefighters.*
6. **Approval of Minutes**
 - 6.1 *Regular Meeting July 13th, 2017. Director Mikel wanted to add to the discussion on agenda item 10.1 to reflect the discussion and considerations regarding bylaws, workman's comp, control of event location, no list of members, no knowledge of approval of honorary membership and financial consideration. Motion to approve with amendments by Joe Snyder, second Barbara Mikel. Ayes: Directors Snyder, Stuart and Mikel. Noes:0 Absent: Director Hern.*
7. **Fiscal Items:**
 - 7.1. *Approval of Treasurer's Report 2016-2017 Final Budget Adjustment. Motion to approve FY 2016-2017 Final Budget adjustments by Ralph Hern. Second by Barbara Mikel. Ayes: Directors Snyder, Hern, Stuart and Mikel. Noes: 0 Absent: Gene Swystun.*
 - 7.2. *Approval of Expenditures for 06-30-2017 #4 Motion to approve by Ralph Hern, second by Joe Snyder. Ayes: Directors Snyder, Stuart, Hern and Mikel. Noes: 0 Absent: Gene Swystun.*
8. **Informational Items: Correspondence & Communication**
 - 8.1. **Chief's Report.**

I. The Department

The MFPD has informally entered a shared operational agreement with Garden Valley Fire. Through this operational process MFPD and GVFD will be writing mirrored operational procedures, cost sharing of equipment, and volunteer Firefighter Cross Staffing over in district boundaries, nightly

command coverage, use of the Kelsey Fire Station for Chief Quarters when covering both districts. Part of this agreement also includes equipment sharing. Last month MFPD received 25, five-gallon buckets of foam. We shared this foam with GVFD and Georgetown Fire. Garden Valley has provided MFPD with two sets of extrication equipment. This Equipment includes cutters, spreaders rams and hydraulic jacks. This is a demonstration of how this agreement, will go a long way towards the fiscal stewardship of each district. There is no change in command structure for wither

II. The Station:

Nothing to report

III. INFORMATION:

The Fire Ops demonstration has been postponed to September 16, 2017

IV. Equipment:

No change

I continue to use my POV as a command vehicle. I have paid for maintenance and repairs out of my own pocket, as they can be construed as personal vehicle maintenance. However, I did receive damage to my windshield which was directly related to a response here in the district, for an Auto Accident on June 28, 2017. I am asking the Board for authorization to have the windshield replaced at the district's expense. The cost of replacement would be around \$500.00

Utility 75 Is in service and in relative good shape for its age

V. Calls for Service:

4 medicals

6 Fire/Illegal Debris Fires Including Attic Fire.

2 smoke checks

3 public assists

1 traffic Collision

For a total of 117 calls for service answered for 2017.

9. Agenda Items:

9.1 Issue Paper: Authorization to install appropriate emergency warning lights and siren, and repair windshield. *Motion to approve reimbursement to the chief for the repair of the windshield, with an option to take the vehicle to Breaker Glass in Placerville where we have an account, by Ralph Hern, second by Barbara Mikel. Ayes: Directors Snyder, Hern, Stuart and Mikel. Noes: 0 Absent: Gene Swystun. Discussion on emergency warning lights and siren. Board wants to re-view appropriate-ness of improvements to private car used for business.*

9.2 Issue paper continued "Review the 'Also Named Insured' status afforded to MS75". *Per Director Mikel; After conferring with our Insurance company regarding liability, and availability of Underwriters, District and MS75 would be better served with independent insurance policies. Motion to undertake the separation of "Also named insured" provision of the MFPD from MS75 Firefighter Association on or before August 25th 2017, by Barbara Mikel, second by Ralph Hern. Ayes: Directors Snyder, Hern, Stuart and Mikel. Noes: 0 Absent: Gene Swystun.*

9.3 Parcel Assessment Review Committee Report. *Board discussed levels of MFPD services available to the community and the costs of this service. Board found that more discussions and considerations are needed by the Parcel Fee Adjustment Committee along with the chief to*

come up with 3 different scenarios with options and amounts to present to the public. A recommendation needs to be completed within this next year, by August 2018 to notify the Controller of the new rate.

10. Committee Reports.

Ad Hoc Committee Report:

1. Parcel Fee Adjustment Committee (Directors Hern and Snyder) ~~Written Report by Director Hern.~~
2. Consolidation Committee (Directors Stuart and Mikel) *Will need to schedule a Special Meeting to finalize and approve the draft contract with Garden Valley Fire Department.*
3. District Grants Committee (Director Swystun) SAFER GRANT. *Director Swystun absent.*

11. Directors Informational Only. *Board Director Teresa Stuart announced she is resigning from her position as Board Director effective immediately. She is moving out of Placerville. Board members expressed their sincere appreciation and gratitude for her service to the Mosquito Fire Protection District. Chief Dwyer thanked Theresa Stuart for her service and support to the Fire station and all the firefighters.*

12. Adjournment 9:30 PM Motion to adjourn by Teresa Stuart, second by Joe Snyder.