

# MOSQUITO FIRE PROTECTION DISTRICT

## Minutes Regular Meeting, Thursday, July 13th, 2017 7:00 pm

Mosquito Station #75, 8801 Rock Creek Road, Placerville, CA 95667

1. **Call to Order 7 PM**
2. **Roll Call & Announcement of Quorum.** *Present Joe Snyder, Theresa Stuart and Barbara Mikel. Absent Gene Swystun & Ralph Hern.*
3. **Pledge of Allegiance**
4. **Approval of Agenda.** *Motion to approve agenda with amendment, “no #7”, by Joe Snyder, second by Barbara Mikel. Ayes: Directors Snyder, Stuart and Mikel. Noes:0 Absent: Directors Hern and Swystun.*
5. **Public Comment.** *Public may address the Board on any District related item not included in this agenda. Comments should be limited to three (3) minutes in duration. Resident Kim Purcell wanted to remind community of Dumpster day event on 7/15/2017.*
6. **Approval of Minutes**
  - 6.1 Minutes Regular Meeting June 8<sup>th</sup>, 2017. *Corrections presented by board member; **Item 9.1:** It is not the maximum amount of money we can spend per EDC. It is maximum appropriation limitation for MFPD. **Item 9.3** is a reiteration of the Chiefs Contract. There was no action taken. Motion to approve minutes of June 13<sup>th</sup> with changes by Joe Snyder, second by Theresa Stuart.  
Ayes: Directors Snyder, Stuart and Mikel. Noes:0 Absent: Directors Hern and Swystun.*
8. **Fiscal Items:**
  - 8.1. Approval of Treasurer’s Report as of 06-30-2017. *FYI’s from Treasurer; the report is missing 2 accruals, because the county revenue report only goes to May 2017. Also, under Misc. Income, we have billed FEMA and that income will most likely be reflected in FY 17/18. Additional grants have been submitted and are expected to be paid in next FY. Motion to approve by Joe Snyder, second by Theresa Stuart. Ayes: Directors Snyder, Stuart and Mikel.*
  - 8.2. Approval of Expenditures 6-30-2017 #1. *Correction by Treasurer, item 7 is duplicate. Amend report. Motion to approve as amended by Joe Snyder, second by Barbara Mikel. Ayes: Directors Snyder, Stuart and Mikel. Noes: 0 Absent: Directors Swystun and Hern.*
  - 8.3. Approval Of Expenditures 6-30-2017 #2 *Comment on item #20; The purchase does not violate Credit Card Policy because with a special grant that is reimbursing for one of the radios, so the expense is around 2500. Motion to approve by Joe Snyder, second by*

*Barbara Mikel. Ayes: Directors Snyder, Stuart and Mikel. Noes: 0 Absent: Directors Swystun and Hern.*

- 8.4.** Approval Of Expenditures 6-30-2017 #3 *Per Treasurer, this is the first time we are doing this in a long time. Going forward these contributions will be paid monthly or quarterly. Motion to approve by Barbara Mikel, second by Joe Snyder. Ayes: Directors Snyder, Mikel and Stuart. Noes:0 Absent: Directors Swystun and Hern.*

**9. Informational Items: Correspondence & Communication**

- 9.1.** Chief's Report. *Chief introduces Dion Nugent who is a Fire Marshall and will assist us in the future with fire investigations. He is a resident of EDC and is a Fire fighter volunteer with the Garden Valley Fire Department. His expertise is fire prevention and hopes to assist the community in that capacity.*
- 9.2.** Communication from David Brazzel, M.D. Medical Director of EDC EMS Agency.

**10. Agenda Items:**

- 10.1** Issue Paper "Review the "Also Named Insured" status afforded to Mosquito Station 75 Firefighters Association. *The MFPD needs directions on this issue.*

*The insurance rate is not affected by the coverage for MS75, but it does risk a decrease in coverage and may create added liability because of the possibility of third parties being on the board if there are no firefighters willing or available to be board members. MS75 may need to purchase a separate insurance policy. More research is needed, put on the agenda for next board meeting.*

*Minutes approved by the MFPD Board on 08-10-201, with following amendment; per Director Mikel; let the minutes reflect the addition of all discussion and considerations;*

*\*Bylaws*

*\* workman's comp*

*\* control of event location*

*\* no list of members*

*\* no knowledge of approval of honorary membership*

*\* financial consideration*

- 10.2** Issue Paper Review and re-write policies 2-02-03, 2-02-06 and 2-02-07 Increase maximum banked leave, and CTO Hours. *Item tabled. Revisit in August prior to budget finalization.*

- 10.3** Issue Paper Adopt the contract with JPA to provide Engine Paramedic Services to the residents of the Mosquito Fire Protection District. *Discussion on which expenses are covered by JPA and what items have to be considered on our Budget. Per Chief Dwyer;*

*some of the costs of maintaining Certification can be avoided by the Chief himself doing the instruction.*

**11. Committee Reports**

Ad Hoc Committee Report:

1. Parcel Fee Adjustment Committee (Directors Hern and Snyder) *Ralph is in the midst of talking to experts who are very knowledgeable of the tax ramifications. We will have a report by next meeting.*
2. Consolidation Committee (Directors Stuart and Mikel) *Theresa, Barbara and Chief Dwyer met with Chief Savacool of Garden Valley FD, and discussed consolidation of certain functions to save money. Also Operational time coordination and Resource sharing. Do we want to pursue it? There's a lot of sharing already happening. The talks are still in the exploratory stage. We are hoping to soon have something to bring to the Board of Supervisors.*
3. District Grants Committee (Director Swystun) *Per Chief Dwyer, no changes. No news is good news.*

**12. Directors Informational Only**

**13. Adjournment 8:40 PM.** Motion to adjourn by Barbara Mikel, second by Snyder.

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Ralph Hern  
President of MFPD Board

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Date

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Sharlyn Fields  
MFPD Board Clerk

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Date