

**Monthly Board of Directors Meeting D’Ax* at MFPD Station 75
8801 Rock Creek Road
Thursday, November 16, 2023
5:30 pm**

All members of the Mosquito Community are invited to attend.

*The District Auxiliary – Mosquito**

Board of Directors:

Meredith Blain, President

Dee Harris, Vice President

Melissa Stever, Treasurer

Devon Beesley, Communications

Diane Brady, Secretary

DRAFT Agenda & Meeting Notice

Approve Agenda

2 minutes

Board members may comment and request additions to the agenda and the directors will vote to approve the agenda.

Approve Minutes

3 minutes

Director report to present minutes from past meetings for Board approval.

Update on Non-Profit Status

5 minutes

Director report on progress of filings with IRS

Treasurers Report

5 minutes

Director report with recap of status of D’Ax bank accounts, checks, debit cards, donations and expenses incurred since the last meeting including outstanding invoices and bills paid.

Communications Report

5 minutes

Director report on recent communications, future plans for communications including who will post on social media and what responses will be made to other community members posts. Director will report on MFPD swag and its current inventory. She will also present to the Treasurer a list of items requiring collection of funds. The board will discuss topics for Byte articles and if the board wants to consider providing articles for the Swansboro Sentinel.

MFPD Committees

Directors will report on the MFPD Sustainability Communications Committees and the MFPD website.

5 minutes

<u>Secretary Report</u>	5 minutes
<i>Director report on items recorded as approved by the board since the last meeting via email or text message. Secretary will report on obtaining directors insurance.</i>	
<u>Any Day Gift Update</u>	3 minutes
<i>Director report on hand made Gift promotion.</i>	
<u>Status of MVFAs Station 75 proceeds from the November Fundraiser event</u>	3 minutes
<ul style="list-style-type: none"> - <i>MVFA Treasurer, Mary Williams or a director will report on the status of funds with Station 75 funds from the November 2022 fundraiser event.</i> - <i>Director will provide an inventory list of assets for review prior to giving to Support Group lead, Trent Williams to record with MFPD.</i> - <i>New stove for kitchen.</i> 	
<u>Swag</u>	3 minutes
<i>Director report on the status of items purchased with MFPD insignia. Status of hats and other items purchased since last meeting. Discuss and approve purchase of kid's swag.</i>	
<u>Events</u>	
<i>A director will report on the past and future Pancake Breakfasts.</i>	5 minutes
<u>Annual Meeting and Board of Directors Positions</u>	3 minutes
<i>Directors will report on annual meeting and open director positions.</i>	
<u>Open Director Positions</u>	5 minutes
<u>Fundraising Activities</u>	15 minutes
<i>Director will report on fund raising activities including direct mailings.</i>	
<u>Donation of Car</u>	5 minutes
<u>Public Comments</u>	
<i>Open the floor asking for comments and suggestions from community members.</i>	